



The University of Sydney



PEOPLESOFT USER REFERENCE GUIDE

Asset Management Inquiries

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Produced by Financial Operations and Systems



The University of Sydney
Australia

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INTRODUCTION – ASSET MANAGEMENT INQUIRIES

This document is an overview of the various inquiries that can be used to access asset information.

PeopleSoft Financials 8.9 (PS V 8.9) has been configured to provide integration between Purchasing, Payables and Asset Management. This feature allows asset information to flow from Purchase Orders, Goods received and related vouchers, once they are input and validated in the appropriate module within PeopleSoft Financials. Assets can then be created through the interface of data already input and the use of control information defined with the Asset Management module.

Some examples of control information are:

- Asset Books
- Asset Categories
- Depreciation Rates

Once the interface process is run, the assets are created in the 'Capitalised' or the 'Expensed' Book depending on the value and life cycle activities can take place.

PeopleSoft Financials 8.9 provides inquiries to look into various types of information about an asset.

1. Source Data - Purchase Orders, Receipts and Vouchers.
2. Financial – Cost & Depreciation
3. Physical - Serial, Model, etc
4. Co-Ordinates- Location, Custodian etc.

PURCHASE ORDER INQUIRY

Asset Management > Asset Transactions > Acquisition Details-Review Purchase Orders

This inquiry provides purchase order information using any of the selection criteria like Vendor, Buyer, Purchase Order (PO) Status etc.

Purchase Orders
Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value

Business Unit: = [v] UNSYD [m]

PO ID: begins with [v] [] [m]

Contract SetID: begins with [v] [] [m]

Contract ID: begins with [v] [] [m]

Release Number: = [v] [] [m]

Purchase Order Date: = [v] [] [m]

PO Status: = [v] [] [v]

Short Vendor Name: begins with [v] [] [m]

Vendor ID: begins with [v] [] [m]

Buyer: begins with [v] [] [m]

Buyer Name: begins with [v] [] [m]

PO Type: = [v] [] [v]

Case Sensitive

[Basic Search](#)

Purchase Order Inquiry
Purchase Order

Unit: UNSYD PO Status: Dispatched
PO ID: 0000062000 Budget Status: Valid

Header

PO Date: 26/06/2006
Vendor: LINCOLNESC-001 Backorder Status: None
Vendor ID: 072317 [Vendor Details](#) Receipt: Not Recvd
Buyer: jbos5001 Hold From Further Processing
PO Reference: FM0012554

[Header Details](#) [All RTV](#) [Matching](#)
[Header Comments...](#) [Document Status](#) [Header VAT](#)
[Change Order](#)

Amount Summary

Merchandise:	6000.00
Freight/Tax/Misc.:	600.00
Total:	6600.00 AUD

Select Lines To Display

Line	Item	Item Description	Category	PO Qty	UOM	Amount	Status
1		PROVISION OF GENERIC AV SPECIF	MAINT_FACILITIES	6000.0000	EA	6000.00 AUD	Active



From this display, various hyperlinks are available for further information on the order. For example, click the **Header Details** hyperlink to display the following screen:

Purchase Order Inquiry			
PO Header Details			
Unit:	UNSYD	PO ID:	0000062000
PO Details			
Vendor:	LINCOLNE SCOTT AUSTRALIA P/L	Budget Status:	Valid
PO Date:	26/06/2006	Origin:	OFF OFF
PO Type:	General	<input type="checkbox"/> Tax Exempt ID:	
Billing Location:	CENTRAL Billing Address	Letter of Credit ID:	
Currency			
Currency Code:	AUD Exchange Rate Detail	Exchange Rate:	1.00000000
Rate Date:	01/01/1900	Base Currency:	AUD
Rate Type:	CRRNT		
Process Control Option			
<input type="checkbox"/> Hold From Further Processing		Method:	Email UNIVERSITY
<input checked="" type="checkbox"/> Dispatch		Accounting Date:	01/01/2007
Return			

Click here to return to the Purchase Order inquiry screen

VOUCHER INQUIRY

Asset Management > Asset Transactions > Acquisition Details-Review Vouchers

This inquiry provides voucher (Vendors' invoices) information and allows selection by voucher id (system allocated), invoice number, or Vendor Id.

Vouchers

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value

Business Unit: begins with

Voucher ID: begins with

Invoice Number: begins with

Vendor ID: begins with

Include History Case Sensitive

[Basic Search](#) [Save Search Criteria](#)

Search Results

View All First 1-6 of 6 Last

Business Unit	Voucher ID	Invoice Number	Invoice Date	Vendor ID
UNSYD	00117330	B36748	01/06/1999	062244
UNSYD	00115091	A230899WYN	23/08/1999	012456
UNSYD	00112564	I45373	26/08/1999	060579
UNSYD	00111638	234047	20/07/1999	026345
UNSYD	00111635	237948	23/08/1999	026345
UNSYD	00111628	044693	09/07/1999	034353

Voucher Inquiry

Invoice Lines						
Line	Item ID	Quantity Vouchered	UOM	Unit Price	Description	Amount Currency
2		1.0000	EA	435.71000	LPS-3224-780-FC LASER PIGTAIL	435.71 Dollar
3		1.0000	EA	162.00000	HL1326CF 1310NM,HITACHI DIODE	162.00 Dollar
5		5.0000	EA	4.44000	DL3150-101 790NM,5MWSANYO L/D	22.20 Dollar
6		1.0000	EA	159.38000	ML776H8F MITSUBISHI1310NM L/D	159.38 Dollar
7		1.0000	EA	56.88000	ML976H6F MITSUBISHI 1550NM L/D	56.88 Dollar
8		5.0000	EA	7.50000	TS125 SINGLEMODE FIBER/FIBRE	37.50 Dollar
9		1.0000	EA	19.00000	G608N INDEX MACHING GEL 1CC	19.00 Dollar
10		1.0000	EA	39.80000	DELIVERY	39.80 Dollar

[Save](#)
[Return to Search](#)
[Previous in List](#)
[Next in List](#)
[Notify](#)
[Related Links](#)
[Update/Display](#)
[Include History](#)

DEPRECIATION SUMMARY AND DETAILS INFORMATION

Asset Management > Depreciation > review Depreciation INFO

This inquiry provides depreciation summary by Year and Depreciation Details by Month within any selected year.

My Favorites

- Worklist
- Accounts Payable
- Accounts Receivable
- Allocations
- Asset Management
- Asset Transactions
- Depreciation
 - Open Transactions
 - Processing
 - Group Asset
 - Depreciation
 - What-If Scenarios
- Review Depreciation
 - Info
 - Asset Depreciation**
 - Depr Summary by Cost Type
 - Depreciation Process

Asset Depreciation

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value

Business Unit: [=]

Asset Identification: begins with [v]

Tag Number: begins with [v]

Parent ID: begins with [v]

Description: begins with [v]

Asset Status: [=] [v]

Case Sensitive

[Search](#)
[Clear](#)
[Basic Search](#)
[Save Search Criteria](#)

Asset | Depreciation | Period Depreciation

Unit: CAPAS Asset ID: 000000111000 MODULATOR LNT CXI 5-1 Status: In Service

Asset Information

Profile ID: EQUIP10 Plant & Equipment (10%)
 Asset Class:
 Tag Number:
 Acquisition Code: P
 Acquisition Date: 25/10/2000

Book Customize | Find | First 1 of 1 Last

Book	Description	Currency	Method	Convention
1 CAPBOOK	Depreciable assets over \$5000	AUD	Straight Line	AM

Save | Return to Search | Notify

Asset | Depreciation | Period Depreciation

This display gives the Yearly Depreciation

Asset | Depreciation | Period Depreciation

Unit: CAPAS Asset ID: 000000111000 MODULATOR LNT CXI 5-1 Status: In Service

Book Find | View All | First 1 of 1 Last

Book Name: CAPBOOK Depreciable assets over \$5000 Currency: AUD

Depreciation Attributes

Net Book Value

Cost:	9,562.00	As Of Fiscal Year:	2007	Period:	7
Salvage Value:	0.00				
Accum Depr:	6,529.38				
Net Book Value:	3,032.62				

Calculate NBV

Yearly Depreciation Customize | Find | View All | First 1-11 of 11 Last

Year	Depreciation Amt	RC	Project	Analysis	Activity	Category	Cost Type
2000	224.68	H0812	A2380			EQUIP	
2001	957.67	H0812	A2380			EQUIP	
2002	957.67	H0812	A2380			EQUIP	
2003	957.67	H0812	A2380			EQUIP	
2004	957.67	H0812	A2380			EQUIP	
2005	957.67	H0812	A2380			EQUIP	
2006	957.68	H0812	A2380			EQUIP	
2007	957.67	H0812	A2380			EQUIP	
2008	957.68	H0812	A2380			EQUIP	
2009	957.67	H0812	A2380			EQUIP	
2010	718.27	H0812	A2380			EQUIP	

Save | Return to Search | Notify

Asset | Depreciation | Period Depreciation

This display gives the monthly depreciation charge within a selected year.

Asset | **Depreciation** | **Period Depreciation**

Unit: CAPAS Asset ID: 000000111000 MODULATOR LNT CXI 5-1 Status: In Service

Book Name: CAPBOOK Depreciable assets over \$5000 Currency: AUD

Get Period Depreciation

Expense Accum Year: 2007

[Depr. Accum Adjustment](#)

Year	Period	Trans Type	Depreciation Amount	RC	Project	Analysis	Activity	Category	Cost Type
2007	1	DPR	79.81	H0812	A2380			EQUIP	
2007	2	DPR	79.81	H0812	A2380			EQUIP	
2007	3	DPR	79.81	H0812	A2380			EQUIP	
2007	4	DPR	79.81	H0812	A2380			EQUIP	
2007	5	DPR	79.81	H0812	A2380			EQUIP	
2007	6	DPR	79.81	H0812	A2380			EQUIP	
2007	7	DPR	79.81	H0812	A2380			EQUIP	
2007	8	DPR	79.81	H0812	A2380			EQUIP	
2007	9	DPR	79.81	H0812	A2380			EQUIP	
2007	10	DPR	79.81	H0812	A2380			EQUIP	
2007	11	DPR	79.81	H0812	A2380			EQUIP	
2007	12	DPR	79.76	H0812	A2380			EQUIP	

[Asset](#) | [Depreciation](#) | [Period Depreciation](#)

METHOD OF DEPRECIATION AND ASSET LIFE INFORMATION

Asset Management > Asset transactions > History > review Book

The review book inquiry provides details about the method of depreciation and the life of an asset

Menu Search:

My Favorites
Worklist
Accounts Payable
Accounts Receivable
Allocations
Asset Management
Asset Transactions
Owned Assets
Leased Assets
Acquisition Details
Asset Book Information
Parent-Child Relationship
Capital Acquisition Planning
Financial Transactions
Asset Disposal
History

[New Window](#)

Asset Book History
Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value

Business Unit: = CAPAS

Asset Identification: begins with 000000111000

Tag Number: begins with

Parent ID: begins with

Description: begins with

Asset Status: =

Case Sensitive

[Basic Search](#)

- Review Book
 - View Parent Component
 - Review Cost
 - Review Inflation
 - Archive
 - Cost/Depreciation
 - Restore
 - Cost/Depreciation

List		Detail				
Unit: CAPAS		Asset ID: 000000111000 MODULATOR LNT CXI 5-1				
		Tag:				
Book		Find View All First 1 of 1 Last				
Book Name: CAPBOOK		Depreciable assets over \$5000 Currency: AUD				
Book History List		Customize Find View All First 1 of 1 Last				
Date/Time Stamp	Trans Date	Acctg Date	Change Type	Status	Method	Detail
1 12/06/2006 4:29:39AM	15/12/2000	15/12/2000	Add	Depreciate	Straight Line	Detail

List		Detail	
Unit: CAPAS		Asset ID: 000000111000 MODULATOR LNT CXI 5-1	
		Tag:	
Book		Find View All First 1 of 1 Last	
Book Name: CAPBOOK		Depreciable assets over \$5000 Currency: AUD	
Details		Find View All First 1 of 1 Last	
Date/Time: 12/06/06 4:29:39AM	Trans Date: 15/12/2000	Acctg Date: 15/12/2000	
Change Type: Addition	Status: Depreciate	<input type="checkbox"/> Depreciate When In Service	
In Service Dt: 25/10/2000	Convention: AM	Shift Code:	
Susp Date:	Resume Dt:	Suspend Pd:	
Method: Straight Line	Calc Type: Remaining Value		
Useful Life: 120 Periods	<input type="checkbox"/> Depr Pass Life		
<input type="checkbox"/> Low Value			
End Date:		Future Depr Yrs:	
Depr Limit:		Cost Limit:	

[List](#) | [Detail](#)

ASSET COST REVIEW

Asset Management > Asset Transactions > History > Review Cost

The cost history inquiry gives a list of activity that relates to an asset and is classified according to the type of activity such as Addition (ADD), Adjustment (ADJ+ or -), Transfers (TRF) from one RC to another, and Recategorisation (RCT) from one category to another.

- Menu**
- Search:
- ▷ My Favorites
 - ▷ Worklist
 - ▷ Accounts Payable
 - ▷ Accounts Receivable
 - ▷ Allocations
 - ▷ Asset Management
 - ▷ Asset Transactions
 - ▷ Owned Assets
 - ▷ Leased Assets
 - ▷ Acquisition Details
 - ▷ Asset Book Information
 - ▷ Parent-Child Relationship
 - ▷ Capital Acquisition Planning
 - ▷ Financial Transactions
 - ▷ Asset Disposal
 - ▷ History
 - Review Book
 - View Parent Component
 - Review Cost
 - Review Inflation
 - Archive
 - Cost/Depreciation
 - Restore
 - Cost/Depreciation

[New Window](#)

Asset Cost History

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value

Business Unit: = CAPAS

Asset Identification: begins with 000000111000

Tag Number: begins with

Parent ID: begins with

Description: begins with

Asset Status: =

Case Sensitive

Search Clear Basic Search Save Search Criteria

Search Results

View All First 1 of 1 Last

Business Unit	Asset Identification	Tag Number	Parent ID	Description	Asset Status
CAPAS	000000111000	(blank)	(blank)	MODULATOR LNT CXI 5-1	In Service

Cost History List Cost History Detail Non Cap History List Non Cap History Detail

Unit: CAPAS Asset ID: 000000111000 MODULATOR LNT CXI 5-1 Tag: In Service

Book Name: CAPBOOK Depreciable assets over \$5000 Currency: AUD

Total Cost: 9,562.00

Acctg Date	Trans Type	In/Out	Quantity	Total Cost	Detail
1 17/11/2000	ADD		1.0000	8,692.73	Detail
2 15/12/2000	ADJ			869.27	Detail

Save Return to Search Notify

[Cost History List](#) | [Cost History Detail](#) | [Non Cap History List](#) | [Non Cap History Detail](#)

Cost History List Cost History Detail Non Cap History List Non Cap History Detail

Unit: CAPAS Asset ID: 000000111000 MODULATOR LNT CXI 5-1 Tag: In Service

Book Name: CAPBOOK Depreciable assets over \$5000 Base Currency: AUD

Acctg Date: 17/11/2000	Trans Date: 25/10/2000	Date/Time Stamp: 06/12/2000 11:32:18AM
Trans Type: ADD	Asset Addition	Interunit Transfer Information
Trans Code:		Unit:
Cost: 8,692.73 AUD		Asset ID:
Base Cost: 8,692.73 AUD		Book:
Salvage:		Exchange Rate
Quantity: 1.0000		Rate Type:
Convention:		Rate Effdt: 25/10/2000
User ID: U881129		Exchange Rate: 1.00000000
Category: EQUIP Plant & Equipment		
Cost Type:		
Responsibility Centre: H0812	Photonics - R	
Project: A2380		
Analysis Code:		
Activity:		

Save Return to Search Notify

[Cost History List](#) | [Cost History Detail](#) | [Non Cap History List](#) | [Non Cap History Detail](#)

SEARCH AN ASSET OR GROUP OF ASSETS

Asset Management > Search for an asset

This is a powerful inquiry that provides options to select information on a specific asset or a group of assets selected on a combination of most frequently used criteria such as Category, Location, Custodian, Responsibility Centre (RC) etc.

More Filter Options

For example a search in Motor Vehicles category (MVEHN) for assets 'In service' will generate a list from which more information on one or more vehicles can be retrieved by navigating to the various pages or by selecting from the 'Select Component' drill down.

Search for an Asset

Asset Search Criteria

Unit: CAPAS Book: Location: Parent ID: Group ID: Impairment Processing: In Service

Category: MVEHN Asset Status: In Service

Asset ID: Tag Number: Profile ID: Hazardous Asset

Serial ID: [Additional Search Criteria](#) [Chartfield Search Criteria](#)

Acquisition Details

PO Unit: Receipt Unit: AP Unit: PC Bus Unit: PO No.: Receipt No.: Voucher: Project ID:

Retrieve

Cost Information Acquisition Information Location Non Capital Asset Custodian Lease [Hint](#)

Search Clear

Notify

Search for an Asset

Asset Search Criteria

Unit: CAPAS Book: Location: Parent ID: Group ID: Impairment Processing: In Service

Category: MVEHN Asset Status: In Service

Asset ID: Tag Number: Profile ID: Hazardous Asset

Serial ID: [Additional Search Criteria](#) [Chartfield Search Criteria](#)

Acquisition Details

PO Unit: Receipt Unit: AP Unit: PC Bus Unit: PO No.: Receipt No.: Voucher: Project ID:

Retrieve

Cost Information Acquisition Information Location Non Capital Asset Custodian Lease [Hint](#)

Search Clear [GO!](#) Drill-Down To: --- Select Component ---

Search Results - Select One Asset to Continue [Customize](#) | [Find](#) | [View 100](#) | [First](#) | 1-10 of 300 | [Last](#)

Unit	Asset ID	Description	Asset Type	Asset Subtype	Tag Number	Serial ID	Status
<input type="radio"/>	CAPAS 000000100022	ZNR200 VEHICLE TRACTOR SPIDER	Motor Vehicles		00100022	ZNR200	In Service
<input type="radio"/>	CAPAS 000000107663	QIG305 TRUCK INTNTIONAL 92600	Motor Vehicles		00107663	QIG305	In Service
<input type="radio"/>	CAPAS 000000107664	ZNR170 BIKE HONDA TRX 300R 2WD	Motor Vehicles		00107664	ZNR170	In Service
<input type="radio"/>	CAPAS 000000107699	TLY985 FORD FUTURA EF SEDAN	Motor Vehicles		00107699	TLY985	In Service
<input type="radio"/>	CAPAS 000000107708	SWB722 TRUCK TOYOTA DYNA 100	Motor Vehicles		P00107280	SWB722	In Service
<input type="radio"/>	CAPAS 000000107735	QCH099 UTILITY HOLDEN RODEO	Motor Vehicles		00107735	QCH099	In Service
<input type="radio"/>	CAPAS 000000107743	QHD794 TRUCK MITSUBISHI	Motor Vehicles		00107743	QHD794	In Service
<input type="radio"/>	CAPAS 000000107744	ZNR189 QUADRUNNER ATV	Motor Vehicles		00107744	8728327	In Service
<input type="radio"/>	CAPAS 000000107772	BM7324 TRAILER COMPRESSOR	Motor Vehicles		P00104854	BM7324	In Service
<input type="radio"/>	CAPAS 000000107779	UIQ482 HOLDEN RODEO DLX CAB	Motor Vehicles		00107779	UIQ482	In Service

Search for an Asset

Asset Search Criteria

Unit: **Book:** **Parent ID:**
Category: **Location:** **Group ID:**
Asset ID: **Asset Status:** **Impairment Processing:**
Tag Number: **Profile ID:** **Hazardous Asset**
Serial ID: [Additional Search Criteria](#) [Chartfield Search Criteria](#)

Acquisition Details

PO Unit: **Receipt Unit:** **AP Unit:** **PC Bus Unit:**
PO No.: **Receipt No.:** **Voucher:** **Project ID:**

Retrieve

Cost Information **Acquisition Information** **Location** **Non Capital Asset** **Custodian** **Lease** [Hint](#)
 Drill-Down To:

Search Results - Select One Asset to Continue [Customize](#) | [Find](#) | [View 100](#) | [First](#)

[Asset Information](#) | [Asset Cost Information](#) | [Acquisition Details](#) | [Owner/Custodian](#) | [Work Maintenance](#) | [More...](#)

<u>Unit</u>	<u>Asset ID</u>	<u>Description</u>	<u>RC</u>	<u>Project</u>	<u>Analysis</u>	<u>Activity</u>	<u>Category</u>	<u>Cost Type</u>	<u>Quantity</u>	<u>Cost</u>
<input type="radio"/>	CAPAS 000000100022	ZNR200 VEHICLE TRACTOR SPIDER	B1913	00000			MVEHN		1.0000	
<input type="radio"/>	CAPAS 000000107663	GIG305 TRUCK INT'IONAL S2600	24244	11111			MVEHN		1.0000	
<input type="radio"/>	CAPAS 000000107664	ZNR170 BIKE HONDA TRX 300R 2WD	24244	11111			MVEHN		1.0000	
<input type="radio"/>	CAPAS 000000107699	TLY985 FORD FUTURA EF SEDAN	64611	00000			MVEHN		1.0000	
<input type="radio"/>	CAPAS 000000107708	SWB722 TRUCK TOYOTA DYNA 100	27316	00000	G1004		MVEHN		1.0000	
<input type="radio"/>	CAPAS 000000107735	QCH099 UTILITY HOLDEN RODEO	B0913	00000			MVEHN		1.0000	
<input type="radio"/>	CAPAS 000000107743	QHD794 TRUCK MITSUBISHI	B0901	00000			MVEHN		1.0000	
<input type="radio"/>	CAPAS 000000107744	ZNR189 QUADRUNNER ATV	B0944	00000			MVEHN		1.0000	
<input type="radio"/>	CAPAS 000000107772	BM7324 TRAILER COMPRESSOR	H0601	00000			MVEHN		1.0000	
<input type="radio"/>	CAPAS 000000107779	UIQ482 HOLDEN RODEO DLX CAB	H0801	00000			MVEHN		1.0000	

Search for an Asset

Asset Search Criteria

Unit:	<input type="text" value="CAPAS"/>	Book:	<input type="text"/>	Parent ID:	<input type="text"/>
Category:	<input type="text" value="MVEHN"/>	Location:	<input type="text"/>	Group ID:	<input type="text"/>
Asset ID:	<input type="text"/>	Asset Status:	<input type="text" value="In Service"/>	Impairment Processing:	<input type="text"/>
Tag Number:	<input type="text"/>	Profile ID:	<input type="text"/>	<input type="checkbox"/> Hazardous Asset	
Serial ID:	<input type="text"/>	Additional Search Criteria		Chartfield Search Criteria	

Acquisition Details

PO Unit:	<input type="text"/>	Receipt Unit:	<input type="text"/>	AP Unit:	<input type="text"/>	PC Bus Unit:	<input type="text"/>
PO No.:	<input type="text"/>	Receipt No.:	<input type="text"/>	Voucher:	<input type="text"/>	Project ID:	<input type="text"/>

Retrieve

Cost Information
 Acquisition Information
 Location
 Non Capital Asset
 Custodian
 Lease
 [Hint](#)

Drill-Down To:

Search Results - Select One Asset to Continue

[Customize](#) | [Find](#) | [View 100](#) | [First](#) | 1-10 of 300 | [Last](#)

Asset Information	Asset Cost Information	Acquisition Details	Owner/Custodian	Work Maintenance	More...				
Unit	Asset ID	Description	PO Unit	PO No.	BU Recv	Receipt No	AP Unit	Voucher ID	Project
<input type="radio"/>	CAPAS	000000100022	ZNR200 VEHICLE TRACTOR SPIDER						
<input type="radio"/>	CAPAS	000000107663	QIG305 TRUCK INTN'TIONAL S2600						
<input type="radio"/>	CAPAS	000000107664	ZNR170 BIKE HONDA TRX 300R 2WD						
<input type="radio"/>	CAPAS	000000107699	TLY985 FORD FUTURA EF SEDAN						
<input type="radio"/>	CAPAS	000000107708	SWB722 TRUCK TOYOTA DYNA 100						
<input type="radio"/>	CAPAS	000000107735	QCH099 UTILITY HOLDEN RODEO						
<input type="radio"/>	CAPAS	000000107743	QHD794 TRUCK MITSUBISHI						
<input type="radio"/>	CAPAS	000000107744	ZNR189 QUADRUNNER ATV						
<input type="radio"/>	CAPAS	000000107772	BM7324 TRAILER COMPRESSOR						
<input type="radio"/>	CAPAS	000000107779	UIQ482 HOLDEN RODEO DLX CAB						

Search for an Asset

Asset Search Criteria

Unit: <input type="text" value="CAPAS"/>	Book: <input type="text"/>	Parent ID: <input type="text"/>
Category: <input type="text" value="MVEHN"/>	Location: <input type="text"/>	Group ID: <input type="text"/>
Asset ID: <input type="text"/>	Asset Status: <input type="text" value="In Service"/>	Impairment Processing: <input type="text"/>
Tag Number: <input type="text"/>	Profile ID: <input type="text"/>	<input type="checkbox"/> Hazardous Asset
Serial ID: <input type="text"/>	Additional Search Criteria Charfield Search Criteria	

Acquisition Details

PO Unit: <input type="text"/>	Receipt Unit: <input type="text"/>	AP Unit: <input type="text"/>	PC Bus Unit: <input type="text"/>
PO No.: <input type="text"/>	Receipt No.: <input type="text"/>	Voucher: <input type="text"/>	Project ID: <input type="text"/>

Retrieve

Cost Information
 Acquisition Information
 Location
 Non Capital Asset
 Custodian
 Lease
 [Hint](#)

Search
Drill-Down To:

Search Results - Select One Asset to Continue

[Customize](#) | [Find](#) | [View 100](#) | [First](#) | 1-10 of 300 | [Last](#)

Asset Information
Asset Cost Information
Acquisition Details
Owner/Custodian
Work Maintenance
More...



Unit	Asset ID	Description	Employee ID	Custodian	Asset Custodian Deptid	Offsite
<input type="radio"/>	CAPAS	000000100022		ZNR200 VEHICLE TRACTOR SPIDER		
<input type="radio"/>	CAPAS	000000107663		QIG305 TRUCK INTNTIONAL S2600		
<input type="radio"/>	CAPAS	000000107664		ZNR170 BIKE HONDA TRX 300R 2WD		
<input type="radio"/>	CAPAS	000000107699		TLY985 FORD FUTURA EF SEDAN		
<input type="radio"/>	CAPAS	000000107708		SWB722 TRUCK TOYOTA DYNA 100		
<input type="radio"/>	CAPAS	000000107735		QCH099 UTILITY HOLDEN RODEO		
<input type="radio"/>	CAPAS	000000107743		QHD794 TRUCK MITSUBISHI		
<input type="radio"/>	CAPAS	000000107744		ZNR189 QUADRUNNER ATV		
<input type="radio"/>	CAPAS	000000107772		BM7324 TRAILER COMPRESSOR		
<input type="radio"/>	CAPAS	000000107779		UIQ482 HOLDEN RODEO DLX CAB		

In addition to the page navigation, the ‘Select Component’ allows the user to look at Cost History, Depreciation and other useful informative panels.

QUERY TO RETRIEVE ASSET INFORMATION

This query will provide most of the information that is required for one or more responsibility centre(s) including Cost and Depreciation. It allows one or all categories of assets to be selected within the 'Capitalised' or 'Expensed' Books.

SUAMC253_ENDING_COST_LIST

Responsibility Centre-FROM:
Responsibility Centre-TO:
Business Unit (CAPAS/EXPAS):
Category (or % for ALL): 
Acquired up to: 

Sample result is shown below.

Asset ID	Status	RC	Project	Descr	Sum Cost	Depr Amt	Acq Date	Serial ID	Custodian	Location	Descr	PO No.	Manufacturer	Model	Offsite	Tag Number
1 000000116722	I	24201	11111	A114HL HONDA ACCORD EURO	36570.000	6968.643	13/03/2006	A114HL	GREGORY FERNANCE	K07_321	ICM Office	0000060439		4 DOOR	N	010117083